


# BOOKING PROCEDURE



charles street video

**calendar**

Events  
Workshops  
Meetings

**projects**

Community  
Residency  
Youth

**rentals**

Mobile Gear  
Edit Stations  
Tutorials  
Booking

**news**

Opportunities  
Articles  
Profiles

**+ more**

Membership  
Staff+Board  
Contact  
Logout

## booking:

Instructions

**Mobile Equipment**

- Cameras
- Camera Support
- Camera Lenses
- Camera Accessories
- RED Camera Accessories
- Lights
- Audio
- Grip
- Batteries
- Decks
- Harddrives / Media
- Monitors / Display
- Computers
- Photo
- Tables,Carts, Ladders

**Suites**

- Colour Grading Station
- Digital Creation Station
- Event Space

**Tools**

- Estimate
- Mobile Transactions
- Booking Report
- Create Rental Contract
- Saved Rental Contracts

## instructions

Start Date: March 24th 2011 Change Start Date

as	T	F	-	-	M	T	W	T	F	-	-	M	T	W	T	F	-	-	M	T	W
	Mr	Mr	Mr	Mr	Mr	Mr	Mr	Mr	Ap	Ap	Ap	Ap	Ap	Ap	Ap	Ap	Ap	Ap	Ap	Ap	Ap
	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13
works with B4 mount																					
Clapper/Slate																					
Polarizer (linear) 5 x 5																					
Grad - ND6, ND9(SG)																					
Swing Away Adapter																					
Nikon Lens Kit																					
Adobe On Location																					
P2 Store With Manual																					
Samsung 64GB P2 Card																					
NF100 Camera <span style="color: yellow;">★</span> New																					

**Leif Harmsen**

30 Mar 14:00 - 1 Apr 12:00

The editing rooms and mobile gear are available for member use on a first-come-first-served basis, save for times reserved by the facility. Bookings may be made in person or by telephone during business hours, or 24 hours a day, 7 days per week online. Mobile gear may be picked up only during business hours, between 2 p.m. and 4 p.m., Monday through Friday.

To book online, members can use <https://charlesstreetvideo.com/booking>. Pocket sized screens will automatically use the tiny pocketbook smartphone app interface. For bookings much further in the future or for large bookings, the full screen interface is the more practical.

Login, select what you want to book from the main menu, then click on the box corresponding to the date (and if an editing room, also the time) you want your booking to start. A dialogue will appear that will ask for the